



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, DECEMBER 15, 2014 APPROVED

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, December 15, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led the Pledge of Allegiance.

Members Present: Jim O'Brien, Sara Persechino, Ken Traum and Sue B. Strickford

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, students from Hopkinton High Civics class.

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino.

Item	Date	Action	Comments
Accounts Payable Manifest	12-15-14	Approved	\$130,169.79
Account Payable Manifest	12-15-14	Approved	\$206,665.85
Payroll Manifest	12-15-14	Approved	\$75,987.44
Building Permit	12-15-14	Approved	Map 240 Lot 41
Building Permit	12-15-14	Approved	Map 218 Lot 1.4
Building Permit	12-15-14	Approved	Map 227 Lot 19
Building Permit	12-15-14	Approved	Map 210 Lot 4
Warrant Timber	12-15-14	Approved	\$35.01
Notice to Cut	12-15-14	Approved	Map 257 Lot 5
Abatement: Sewer	12-15-14	Approved	Map 102 Lot 74
Abatement: Sewer	12-15-14	Approved	Map 221 Lot 86
Abatement: Sewer	12-15-14	Approved	Map 101 Lot 13
Abatement: Sewer	12-15-14	Approved	Map 102 Lot 49
Abatement: Property	12-15-14	Approved	Map 208 Lot 18
Abatement : Property	12-15-14	Approved	Map 221 Lot 97
Overpayment of Taxes	12-15-14	Approved	\$17,873.11
Payment From Capital Reserve: Transfer Station Equip Reserve to General	12-15-14	Approved	\$15,188.00

Fund			
Transfer of Funds	12-15-14	Approved	\$23,341.82
2014 Equalization Certificate	12-15-14	Approved	signed

Approval of Minutes

The Board reviewed the public meeting minutes of December 1, 2014. Mrs. Persechino made a motion; seconded by Mr. Traum, to approve the public meeting minutes as presented, of December 1, 2014.

VOTE: O'Brien, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 4-0.

III. PUBLIC APPOINTMENTS

IV. PUBLIC FORUM

V. OLD BUSINESS

Budget Committee Update: Mr. Traum, Budget Committee representative, gave an update of the Budget Committee meeting. Mr. Traum reported that Mr. Luneau suggested that the town put the bridge expense in the operating budget, as opposed to a warrant article. Mr. Traum further stated it is his understanding, if the article is defeated that is it. However, if it is in the operating budget, the Board has the discretion to remove the amount from any line item. Chairman O'Brien stated if the Budget Committee wants it in the operating budget, let them put it in. Mr. Traum stated he would like both budgets to be the same. Mr. Traum also stated the Budget Committee is struggling with the tax increase and how to get a handle on it. Mr. Traum continued that looking into the future, the Budget Committee is wondering how the new EDC members will fit with the Planning Board; and would the Planning Board be willing to rezone an area from residential to commercial. Mr. Cass stated there would have to be hearings, as well as a town vote to rezone an area, no spot zoning for a particular business. Chairman O'Brien read an e-mail sent by Mr. Langwasser, as he could not be here tonight. Mr. Langwasser is in favor of the warrant article. Mrs. Strickford feels it should be in the budget. Mrs. Persechino feels that the budget is tight enough; if we include it; the voters may decide to cut more out than just the bridge. Chairman O'Brien inquired if there was a way to determine how safe the bridge is, do you have an engineering report. The Board will revisit this issue at the next meeting.

YTD Financial Review: Mr. Cass reported that everything is on track; no big surprises. Mr. Traum inquired about the life insurance line. Mr. Cass will check into it.

Re-enactment of Charter Signing: Chairman O'Brien stated he received an e-mail from Louise Carr with regards to the Charter Signing and was wondering if the Board had any thoughts as to how it should go. It was agreed to wear period clothing, which the 250th Committee will secure. It will take place on Saturday, January 10, 2015. The Board agreed the signing would be held at the Town Hall around 4:00-4:30 pm and light refreshments would be served.

Holiday Hours Review: Mr. Cass stated the office will be closing on Wednesday, December 24, 2014 at noon; it will be closed December 25 and 26th. The office will also close on Wednesday, December 31, 2014 at noon; and will also be closed on Thursday, January 1, 2015.

VI. NEW BUSINESS

Winter Storm Response: Mr. Traum received questions with regards to opening a shelter/warming shelter during the recent storm before Thanksgiving. Mr. Cass responded it is opened at the discretion of the Emergency Management Director; and if a shelter is opened it has to be staffed. Chairman O'Brien inquired if we have a protocol for residents with medical equipment. Mr. Cass replied no; and that PSNH would not share that information. He further stated we may be able to acquire that information through the Senior Center; he will speak to Marilyn Bresaw, Human Services Director.

Mrs. Persechino inquired as the downed trees in the front of the Town Hall. Mr. Cass stated it will be taken care of soon.

2015 Meeting Schedule: The Board looked over the 2015 meeting schedule; there were no questions or comments.

V. TOWN ADMINISTRATOR UPDATES

Fire Station Update: Everything is on schedule, the window that was missed is being framed out, plumbing and ceiling sheetrock is done.

Firefighter Position: Mr. Cass stated that we received 20 applications; one was late and not considered; 9 were notified they did not make the cut; 10 will be going to oral boards. Mr. Cass stated we have excellent candidates to choose from

VI. OTHER

Mrs. Strickford would like the Board to send a letter of commendation to Officer Montgomery for his service to a resident during the storm. The resident sent a letter and Mrs. Strickford believes the Board should recognize his efforts as well. Mr. Cass will write the letter.

NON-PUBLIC SESSION IV-RSA 91-A: 3 II (a) Personnel

Mr. Traum moved to go into a non-public session regarding a Personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:25 p.m. The Board returned to public session at 6:40 p.m.

Vote to seal nonpublic minutes:

Mrs. Strickford moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

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VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

The Board went into nonpublic session, as recorded separately, at 6:40 p.m. The Board returned to public session at 7:15 p.m.

Vote to seal nonpublic minutes:

Mrs. Strickford moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (4–0).

ADJOURNMENT

There being no further business, motion by Mrs. Strickford, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant